- 1. Le fasi della spesa: l'impegno di spesa
- 2. L'autonomia statutaria dei comuni
- 3. Archivio corrente e archivio di deposito

# **CONOSCENZA LINGUA INGLESE:**

The four seasons are spring, summer, fall, and winter, and although various areas of the United States experience drastically different weather during these times, all portions of the country recognize the seasons; winter in California may bring heat, and winter in New York may bring blizzards, but both periods are nevertheless winter.

- 1. Le fasi della spesa: la liquidazione della spesa
- 2. L'autonomia regolamentare dei comuni
- 3. Gli adempimenti dell'ufficio del protocollo all'arrivo di un atto

### **CONOSCENZA LINGUA INGLESE:**

Following winter, spring begins on 20 March and ends on either 20 June or 21 June, in the United States (this date may vary slightly from year to year and hemisphere to hemisphere). For most, spring is a time of "thawing," when the cold and snow of the winter are replaced by sunshine, reasonable temperatures, green grass, and more. It is also the season wherein previously dormant bees and butterflies reemerge, and when birds become more active.

- 1. Le fasi della spesa: l'ordinazione della spesa
- 2. Le tipologie di ordinanze nei comuni
- 3. La responsabilità per gli atti e i documenti di protocollo e archivio

### **CONOSCENZA LINGUA INGLESE:**

Summer follows spring and spans from about 21 June to 22 September, in America. Summer is the warmest, the longest, and (arguably) the liveliest of the four seasons; students from kindergarten to college are given two or so summer months off from class, and to be sure, there are more young individuals out and about during this season than any other. It's not uncommon to see shorts, t-shirts, and sunglasses worn by those who're soaking up the summer's hot sun, and to stay cool, many individuals crank the air conditioning, take a dip in a swimming pool, and/or explore the ever-comforting ocean waves.

1. Le regole per l'assunzione della spesa e per l'effettuazione delle spese

- 2. Il diritto di accesso procedimentale
- 3. Lo scarto di atti di archivio

### **CONOSCENZA LINGUA INGLESE:**

Autumn (or fall), more than being a simple precursor to winter, is one of the most beautiful and exciting seasons. Spanning from 22 September to 21 December (technically, that is; snow will begin to fall long before this latter date, in most parts of the country, leading many to classify the period as winter) in the US, autumn is characterized by falling leaves, Halloween (on 31 October), and Thanksgiving. During fall, traditional farmers harvest their produce, and the aforementioned falling leaves change to gorgeous orange, red, and yellow colors; these colors are generally associated with autumn itself, in turn.

- 1. Le fasi dell'entrata: l'accertamento dell'entrata
- 2. Il diritto di accesso civico e generalizzato
- 3. Dimora, residenza, domicilio: riflessi sugli atti anagrafici

#### **CONOSCENZA LINGUA INGLESE:**

In the US, winter spans from 21 December to 20 March, and is, as one would expect, the coldest of the four seasons. In the eastern, northern, and central portions of the country, winter snowfall can be considerable; in the western and southern portions of the country, winter snowfall is highly unlikely, but temperatures nevertheless drop from their usual. Winter is most widely known for its snow and the Christmas holiday, but it also boasts New Year's Eve (on December 31, in recognition of the start of a new year) and other special days. Ice skating, sledding, ice hockey, and snowball fights are commonly enjoyed winter activities.

1. Le fasi dell'entrata: la riscossione ed il versamento dell'entrata

2. La composizione e le funzioni del consiglio comunale

3. Soggetti anagrafici: persona; famiglia anagrafica, convivenza anagrafica

### **CONOSCENZA LINGUA INGLESE:**

The Statue of Liberty, arguably one of New York City's most iconic symbols, is a popular tourist attraction for first-time visitors to the city. This 150-foot monument was gifted to the United States from France in order to celebrate 100 years of America's independence. The statue is located on Liberty Island, and it is accessible by taking a ferry from either Battery Park in New York City or Liberty State Park in Jersey City.

1. Gli agenti contabili del comune

2. La composizione e le funzioni della giunta comunale

3. Le certificazioni dell'ufficiale di stato civile (cittadinanza, nascita, matrimonio e morte)

# **CONOSCENZA LINGUA INGLESE:**

When Claire visited the Statue of Liberty for the first time, she instantly admired it as a symbol of freedom. Claire made sure to make reservations before her visit because only 240 people are permitted to climb the staircase to the top of the statue every day. After climbing almost 400 stairs, Claire received spectacular views of the city from the statue's crown.

- 1. I consegnatari dei beni mobili del comune
- 2. Le funzioni del sindaco
- 3. La commissione elettorale comunale

### **CONOSCENZA LINGUA INGLESE:**

During her visit, Claire learned that the Statue of Liberty was not always the color that it is now. She found out that because the statue's exterior is made of copper, the statue oxidized over time, giving it the greenish appearance it has in present day. When it was first constructed, the statue was the same color as a shiny penny!

- 1. Le fasi della spesa: il pagamento della spesa
- 2. Il diritto alla riservatezza

4. Le registrazioni dell'ufficiale di stato civile (cittadinanza, nascita, matrimonio e morte)

# CONOSCENZA LINGUA INGLESE:

After touring the Statue of Liberty, Claire spent the rest of the day in New York City visiting other important monuments and historic landmarks. Claire left New York hoping to have had the time to explore more sites, but she can't wait to return to the city in the future.